#### WELCOME TO PUAMANA

Thank you for taking the time to register your vehicle and allowing us to visit with you. Puamana is a small community and we welcome you to share our facilities. Please bear in mind that Puamana is not a resort and there are many full-time residents here who value their privacy. We ask that you respect the grounds and facilities as though they were your own. The following is a summary of various rules that we are all expected to live by. The complete Puamana Official Rules are available on our public web site at <a href="www.puamana.us">www.puamana.us</a>, or you can view the full document at this office upon request.

# Speed Limit

The speed limit on Puamana roads is 10 mph. Please observe this speed limit, which is strictly enforced, at all times. We have many pedestrians at Puamana, including small children, who may not be paying attention to vehicular traffic. Speeding at Puamana is dangerous and must be avoided. Adults are also required to ensure that their children ride bicycles, skateboards, etc. responsibly on Puamana roads. No vehicles may be ridden or parked on the grass or sidewalks, including bicycles, skateboards, etc. (Except for vehicles used by Association employees or contractors on official business.)

#### Noise

No occupant shall make or permit to be made by family or guests, any excessive noise in any living unit or building, which might annoy or interfere with the rights, comfort and convenience of neighbors. This includes noise from social gatherings, pets, TV, radio, stereos, musical instruments and motor vehicles. Quiet hours are between 10:00 p.m. and 8:00 a.m. daily.

# Clubhouse

The Clubhouse is a historic structure dating back to the 1920s. There is no smoking in the Clubhouse, including the Clubhouse courtyard and lanai. There is a small lending library for guests, and the lanai is a popular spot for sunsets and informal gatherings. The lanai areas of the Clubhouse may be used on a non-exclusive basis as more fully described in the Puamana Clubhouse Complex Regulations.

## **Common Grounds**

Puamana's large open spaces invite recreational use. Anyone using these grounds must take into consideration the right of quiet enjoyment of any adjacent living units. Please use the grassy area in front of the Clubhouse for any team sport or organized activity involving large groups of people. Please do not hit golf balls within Puamana or into the ocean. Please return all furniture or personal belongings back into your unity after use. Leaving property out overnight will result in confiscation.

#### Pools and Tennis Courts

There are no lifeguards at any Puamana pool. All children and non-swimmer adults must be supervised. Use of the pools or any facility in Puamana is at your own risk. The Ocean Pool is a quiet pool; use of cell phones and music devices without headphones is not permitted. Smoking is prohibited in the pool areas. There is a sign-up list for use of the tennis courts at the Clubhouse office. Early morning hours can be crowded so please check the list prior to planning your tennis game.

# **Outdoor Cooking**

All outdoor cooking is restricted to covered fireproof containers. These fireproof cooking containers must be placed so that smoke, heat, flames, or location are not a fire hazard to the structure or cause for complaint from persons in other living units. We recommend the use of chimneys or "matchlight" style briquettes for safety reasons. Cold charcoal ash must be place in a trash bag and properly disposed of in a trash bin.

## **Beach Access**

Please use only designated access points when entering the beach area. The "naupaka" shrubbery helps maintain the shoreline and prevents erosion. Cutting through or otherwise damaging these plants creates a hazard for the surrounding grounds and buildings. Your cooperation is greatly appreciated.

# **Parking**

A maximum of two parking permits may be issued to any one living unit. The first vehicle shall be parked in a carport assigned to that unit. If that space is already occupied, you will be restricted to only one car on the property, which must be parked in an unassigned parking space in the vicinity of the unit. Do not park you vehicle in a carport that is assigned to another living unit. We will "boot" or tow any vehicle not registered or illegally parked.

#### **Occupancy**

Your rental agent has provided us with the maximum permitted occupancy of your unit. If we believe that you are exceeding this maximum, we will notify your agent and request that the over-occupancy be immediately resolved. The Maui Police Department may be called if there is a suspicion of illegal activity or behavior.

## Pets

Many Puamana units do not allow pets. However, if your unit does allow pets, Official Rules regarding pets must be followed. In particular, pets must be registered at the Office (photograph required) and dogs outside of living units must be on a controlled leash per Maui County Code.

# **Gate Entry**

Tail-gating entry by a second vehicle through the main gate is not permitted and is a safety violation. The providing of gate codes to non-residents is not permitted and is also a safety violation.

## **Fines**

Violation of any of the Official Rules may result in the levy of fines directly against the tenant or through their rental agent. First violations generally result in a polite warning, although for serious Rule violations that pose a risk to health or safety, no warning is required before imposition of a fine. Pet violations, e.g. violation of the controlled leash requirement, are considered safety violations, and a fine of up to \$500 can be immediately imposed on the first and any subsequent violations. A fine of \$250 can be imposed for trampling the "naupaka" shrubbery instead of using authorized beach access paths. The fine for noise violations is \$250 after initial warning. After the first warning for parking violations, the second parking violation will result in car wheel locks ("boots"), which will only be removed upon payment of \$100, and further parking violations will result in towing. Fines for violations of other Rules, such as noise violations, start at \$100 and may increase to as much as \$2,000 per month for repeat or continuing violations.

<u>SECURITY</u>: In the event of an emergency (police, fire, ambulance), dial 911. For non-emergency issues, call the Puamana Office or our Security hotline at the phone number below. For your security, be sure to keep the doors and windows locked when you are away and at night. If available, make use of any auxiliary locks on your sliding glass doors and any motion detector security lighting on your lanai. Also keep your car locked.

ALL EMERGENCIES – CALL 911

PUAMANA OFFICE: Office window hours are 8:30 a.m.–11:30 a.m. & 1 p.m.–5 p.m., Monday through Friday. Closed weekends and holidays.

Puamana Office: 661-3423 Puamana Fax: 667-0398 Puaman Security Hotline: 667-5383